

IVA & MATTEO · JULY 4, 2026

NATASHA DELEGATION PACKET

Execution-only setup, reset and closeout responsibilities

Keep moving without waiting for Tanya unless a decision, vendor issue or safety concern requires her. Complete each block, then move immediately to the next.

Venue: 32 Miles Estate

Prepared for: NATASHA

Ceremony: 11:15 AM

Grand entrance: 4:45 PM

It is not the full wedding plan. It is only what Natasha needs to keep moving without waiting for Tanya.

7:00-7:15 AM

- pull ceremony, welcome, pavilion, and command totes first
- stage by zone
- do not make one giant pile

7:15-7:30 AM

- stage welcome sign items
- stage ceremony florals
- stage guest book / card table items

7:30-7:55 AM

- help build welcome sign
- finish drape / florals / candle pieces
- keep it neat, but do not overwork it if ceremony chairs / aisle still need help

7:40-8:20 AM

- support ceremony setup
- help with pillars, florals, petals, floor items
- keep paths clear

8:20-8:50 AM

- build guest book table
- build card / gift table
- linens first
- then styling

8:55-9:05 AM

- help clear ceremony-view clutter
- bins / tools / extra items out of sight

9:05-10:20 AM

- stage dining hall by table
- sweetheart and family tables first

- then guest rounds

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Current working release · June 14, 2026

- place settings: plate water goblet wine glass fork / knife black napkin name tag favour votive

10:20-10:30 AM

- final ceremony / guest path sweep with Tanya

10:30-11:15 AM

- dining hall only
- continue table settings
- stop only if Tanya calls for ceremony help

11:45 AM-12:15 PM

- switch into reset mode immediately
- move ceremony items to reception homes
- keep moved pieces grouped by destination

12:15-1:00 PM

- build reception look
- bistro tables
- pavilion guest-facing areas
- backdrop / photo area

1:00-2:00 PM

- finish dining hall
- finish table details
- sweetheart area
- make sure seating chart area is ready

2:00-2:45 PM

- hide bins, packaging, tools, clutter
- bathroom refresh
- guest-facing reset

2:45-3:15 PM

- support final guest-ready sweep

- clear when Tanya says clear
- stay out of Table Dash sightlines
- clear harder during Shoe Game
- once dessert opens, accelerate BNK clearing in back